



This application must be filled out following instructions in Appendix D. Complete each answer in its entirety. Applicants who submit late applications and/or applications containing false, incomplete, or incorrect information will not be eligible to apply for an FY 2019 Arlington Arts Grant.

1. Organization's Legal Name
2. Organization's Doing Business As (DBA) Name if applicable [must match DBA on most recent IRS form 990]
3. Arlington physical street address of organization
[PO Boxes are not accepted]
4. Name of Organization's Fiscal Sponsor as Registered with the Internal Revenue Service [if applicable]
5. Physical street address of Fiscal Sponsor [if applicable]
6. Organization or Fiscal Sponsor website
7. Organization or Fiscal Sponsor phone number
8. Organization or Fiscal Sponsor FEIN Number
9. Name of Contact Person for Organization
10. Title of Contact Person for Organization
11. Email address of Contact Person for Organization
12. Phone number of Contact Person for Organization
13. Name of Organization Representative who attended Arts Grant Preparation Workshop
14. Date Organization Representative attended Arts Grant Preparation Workshop (MM/DD/YY)
15. For which grant will your organization be applying? (check all that apply)
 Project Space & Services

Intent to Apply

Project Grant and Space & Services Grant

I certify that all of the above information and attached documentation are true and correct.

Name:

Title:

Be sure to SAVE a copy of the completed Intent to Apply application to your computer.

Email the application and following attachments to cadportal@arlingtonva.us

1. Most recent IRS Form 990, 990EZ, or MISC 1099. Only long or short forms are accepted. 990 E-Postcards are not accepted.
2. Letter of IRS 501(c)3 designation or Letter of Fiscal Sponsorship.
3. Most recent independent audit if you are applying for a Project Grant and your organization's revenue in its last fiscal year was over \$600,000.
4. If you are applying for a Space & Services Grant, the Current Certificate of Liability Insurance. General liability insurance limits should be a minimum of \$1 million per occurrence and \$2 million aggregate; general liability insurance limits should be a minimum of \$1 million per occurrence and \$2 million annual aggregate.